

# Fairview

Dear

Welcome to Fairview! We are excited to have you join our team!

Here is what you can expect leading up to your first day of employment with Fairview:

- To get your Fairview laptop and equipment to you, we will meet at or I have arranged for your Fairview laptop and equipment to be shipped to your home address. You should receive it by
- To assist you when setting up your home workspace, review these [ergonomic considerations](#).
- The Thursday **before** your start date you will receive an email with log-in details for the virtual New Employee Welcome to your personal email address that you used to apply for your position.
- You will be emailed a copy of your site-specific department orientation schedule from

Additional details about your New Employee Welcome orientation on your first day:

- Virtual New Employee Welcome is from 8:00am - 4:00pm CST.
- Questions about New Employee Welcome can be emailed to [odl@fairview.org](mailto:odl@fairview.org)

Information regarding the first day in your department:

- Start time:
  
- Meet with me via Teams with this link to get started!

If you have any questions regarding the above information, please let me know.

