

Fairview

Team Member Questionnaire

Name:

Location:

Position:

Start Date:

1. Conditions I like to work in (e.g., quiet, radio, lots of communication, trust, empowered, kindness)
2. Time/hours of the workday I work best (e.g., work hours, morning vs afternoon for different tasks)
3. Best ways to communicate with me (e.g., email, Teams, text, call, etc.)
4. Ways I like to receive feedback (e.g., straightforward, written, constructive, collaborative, private thank you, public recognition)
5. Things I need (e.g., communication, collaborative environment, process driven, personal connections, organization)
6. Things I struggle with (e.g., Days with lots of meetings, late afternoon meetings, need time to process things, flexible deadlines, distractions, completing, big ideas)
7. Things I love (e.g., other perspectives, honest and clear communication, growth opportunities)
8. Other things to know about me (e.g., love being around people, quiet, love animals, anything really!)