Fairview

Growing Your Career Within Fairview

Resource Guide

Purpose

Did you know that Fairview has many opportunities to help you advance your career? Whether you want to enhance your skillset, learn something new, or apply for a new role within Fairview, this resource can help!

Expand Your Skills and Network

Not sure where to start? Here are just a few examples of things you can do in your current role that can help you expand your skills and learn more about work across the organization:

- Take on new challenges, projects, or assignments that are beyond your level of knowledge or skill.
- Hold informational interviews with others across the organization to learn about different opportunities and enhance your visibility.
- Gain a broader understanding of different roles and skills by job shadowing.

Discover Development and Learning Opportunities

Fairview has many development and learning opportunities for you to advance your skills and grow your career! Check out these sites to discover what's available to you:

- Organizational Development & Learning (OD&L): Discover free webinars, courses, and resources.
 - Enhance your communication skills by signing up to attend the Caring Conversations webinar.
 - Browse a catalog of over 50 online, <u>self-paced courses</u> on the topics of collaboration, leadership skills, organizational change, productivity, and wellbeing.
 - Learn about the initiatives that shape our organizational culture and how you can take part in driving an inclusive and collaborative environment by visiting the <u>My Experience</u> page.
- <u>Learning Management System (LMS)</u>: Access an expansive library of eLearning opportunities support your continuing education and skill development.

Take Advantage of Fairview's Educational Benefits

Fairview and Ebenezer are committed to your growth and development by offering benefits such as tuition reimbursement, student loan repayment, certification and licensure fee coverage, training programs, and more. Visit the <u>Educational Benefits</u> section of the Intranet to find all the benefits available to Fairview employees.

Learn About Teams Across the Organization

Talent Connect includes a feature that gives you a full organizational chart of Fairview. Log into <u>Talent Connect</u> and click on '**Company Info**' in the main menu to access a detailed organizational chart.

Create Your Organizational Presence

Talent Connect provides you a space to share your accomplishments and background such as prior employment, formal education, certifications, language skills, and more. Log into <u>Talent Connect</u> and click on 'My **Employee File**' in the main menu to go create your profile. Find detailed instructions here: How to Complete Your Talent Profile.



Search for Current Openings

Visit the <u>Fairview Careers</u> page to access the Internal Career Portal which is specially designed for Fairview team members to explore current job opportunities that can further their careers within the organization.

(1) Tip: You can also sign up for email subscriptions in iCIMS and receive job alerts based on your areas of interest!